Motorhome Annual Habitation Service Check sheet

All work must be carried out in accordance with the latest AWS Standard Working Procedures

Approved Workshop Name & Address

Customer Name	Make & Model	VRN/Vin Number

Underbody — Tick (P) for pass, (F) for fail, (N/A) for not applicable & (R) for rectified	P	F	N/A	R
Corner steadies & folding steps (where applicable) - check operation & lubricate				
Under slung tanks and pipes - check condition and security				
Electrical systems				
Check the leisure battery is being charged by the engine and mains charger				
Battery (if fitted)-check condition of battery and compartment & check battery charge state				
Battery (if fitted)-check & top up level if required & perform high discharge test				
Fridge-check operation from 12v and 230v (ELV & LV)				
Interior lighting & equipment-check operation & fuse rating				
Awning light-check operation				
Wiring earths-check for defects on all ELV circuits (Visual)				
LV inlet plug & extension lead-check condition & resistance across connection pins				
Earth bonding-Visual Inspection				
RCD unit-check operation of RCD test button & operation of MCB's				
230v sockets-carry out plug top polarity test				
Electric awning & step - check condition & operation				
Check electric hob (if fitted)				
Check operation of all other 230v appliances, fans & luminaries				
Air conditioning (if fitted)-check operation (Weather Dependent)				
Check that any additional items fitted are to the relevant standard				
Gas System (Fridge not serviced unless requested)				
Regulator & gas hose-check age, performance & security				
Carry out gas leak check				
LPG Tank (if fitted) - check security				
Flame failure devices (FFD) check operation				
Appliances, cooker - check operation				
Appliances, heater - check operation				
Appliances, fridge - check operation				
Appliances, water heater - check operation				
Gas cylinder-check security				
Ensure all gas dispersal vents are clear				
Water System				
Water pump & pressure switch-check operation				
Taps,micro-switch,valves,pipes & tank (if fitted)-check condition & operation				
Water filter & housing-check for leaks & replace filter if requested by customer				
Waste system-check for leaks				
Water tanks (if fitted)-check security of all water tanks including under slung				
Drain down-winter only (suggest 01/11 - 31/03 weather determined) (unless advised not to by the customer)				
Toilet-check security, operation of flush pump & lubricate seals				
Ventilation				
Fixed ventilation-check for obstruction & free flow of air				
Check all fixed ventilation is guarded against vermin ingression				
Roof lights-check for cracks, operation & free of obstructions				
Fire & Safety				
Smoke and/or carbon monoxide alarm(s)-check operation & replace battery if necessary				
If a fire extinguisher is fitted, check to ensure it is in date				
If a fire blanket is fitted-check security of its housing				
Bodywork				
Doors & windows-Check operation of all locks,catches,stays & seals				
Roof-check condition of roof lights & seals & also general condition of roof				
Body attachments - check security (including ladders, cycle racks, lockers, aerials, satellite dishes, etc)				
Cab seat - check operation (swivel type or bed configuration only)				
Floor-check for sponginess/delamination				
Furniture-check condition & operation of all furniture doors, handles & fixings				
Blinds & fly screens-check tension, operation & material for damage				
Damp test-carry out & note readings on a separate damp report sheet				
Rising roof - check operation (where applicable)				

Sample

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